

Government of West Bengal
Office of the Chief Medical Officer of Health, Jalpaiguri
District Health Administrative Building, 1st Floor, Hospital Road,
Post & Dist-Jalpaiguri : Telephone no. 03561225394
e-mail : cmohojal2020@gmail.com : cmohofficejalpaiguri@gmail.com

Memo No. CMOH/Tender/ 156

Dated, Jalpaiguri 14/01/2022

TENDER NOTICE

Sealed Tender is invited by the Chief Medical Officer Of Health, Jalpaiguri as per G.O.No.5400-F(Y).Dated, Kolkata, the 25th June,2012, from financially strong, reputed and bonafide Firms/ Retailer/ Contractors/ Suppliers with previous experience. The rate of item to be quoted must be inclusive of all taxes and charges. The rate will remain valid for the year 2021-2022 for following group of item :-

Sl No.	Particulars	Specification	Quantity	Quoted Rate
1	Desktop PC –HP (10 th .Generation)	Processor--Corei3, Ram--4GB, ROM--1TB Original Windows --10 + Office Monitor full HD --19.5inch, Key board, Mouse, (Warranty 3 years onsite)	03 no.	Rates to be given in Firm's/ Agencies' official letter pad
2	LaserJet M1136 MFP	(Print, Copy, Scan, Compact Design, Reliable, and Fast Printing)	02 no.	
3	Canon Laser Printer (B&W)	Model : LBP2900B	01 no.	
4	UPS 600 VA	(2 years warranty on both UPS & Battery)	03 no.	
5	Wireless Key Board with Mouse	HP 230 Wireless Black Keyboard and Mouse Combo 1600 DPI (18H24AA)	01 no.	
6	Computer Speaker (F&D F203G)	F&D F203G 11 Watt 2.1 Channel Wired Multimedia Speaker (Black)	01 no.	
7	Computer Speaker(Zebronics Zeb-Warrior 2.0)	Zebronics Zeb-Warrior 2.0 Multimedia Speaker with Aux Connectivity,USB Powered and Volume Control	01 no.	
8	Logitech Web Cam	(Logitech C310 HD Webcam, HD 720p/30fps, Widescreen HD Video Calling, HD Light Correction, Noise-Reducing Mic, for Skype, FaceTime, Hangouts, WebEx, PC/ Mac /Laptop /MacBook / Tablet – Black)	01 no.	

1) TERMS AND CONDITION OF TENDER

- a) Offers received in response to this tender shall be dealt with as per Rule-47 of the West Bengal financial rule vol. 1 as amended from time to time and the Tenderer will be deemed to have been acquainted with such terms and condition.
- b) The Chief Medical Officer of Health, Jalpaiguri reserves the right to withdraw or modify the tender notice in whole or in part prior to acceptance of the tender offer without assigning any reasons thereof. He also reserves the right to accept or reject any or all Offers in whole without assigning any reasons thereof and he will not be bound to accept either the lowest tender or any of the other tenders.

- c) All tenderer shall be financially sound, and must abide to keep uninterrupted supply of articles.
- d) All Tenderer should abide by the terms and conditions of this tender.
- e) All Tenderer should preferably have experience in supplying of above mentioned items and sufficient credential in this respect are to be enclosed. The Chief Medical Officer of Health, Jalpaiguri reserves the right to reject the offers of Tenders without adequate experience even if those offers are found lowest.
- f) In the event of the tender submitted by a firm it must be signed separately by each member thereof or in the event of absence of any of the partners it must be signed by on his/her behalf by a person holding a power of attorney authorizing him/her to do so. Such power of attorney is to be produced with the tender and in case of a firm carried on by one member of a joint family, it must disclose that the firm is dully registered under the Indian Partnership act.
- g) Any person submits a tender shall fill up usual printed form; stating at the rate he / she is willing to undertake the work. Tenders which propose any alteration in the work specified in the form of invitation to tender or in the time allowed for carrying out the work or which contain any other condition of any sort, will be liable to rejection
- h) Validity of the lowest Tender along with terms and conditions shall remain valid for 2020-2021 with effect from the acceptance of the Tender.

2) EARNEST MONEY

- a) The amount of Earnest money is Rs. 6,000/- (Six thousand). The earnest money should be deposited by Demand Draft/Bankers Cheque in favor of The Chief Medical Officer of Health, Jalpaiguri and to be deposited along with the bid document at the time of submission of tender form in the form of Bank Draft or Bankers Cheque.
- b) Earnest money will be forfeited if a bidder after selection fails to supply the "articles" in due course.

3) REFUND OF EARNEST MONEY

- a) After completion of supply earnest money will be released to the successful bidders.
- b) The earnest money deposited with the tender shall be refunded to the Unsuccessful Tenderer on application for the same to the Chief Medical Officer Of Health, Jalpaiguri after after selection of L1 bidder & finalization of the tender.

4) FORFEITURE OF EARNEST MONEY

- a) If the firm/Tenderer withdraws his/her offer after accepting the Tender.
- b) If the firm fails to supplying the items within stipulated day of communication regarding the acceptance of tender, written permission is to be taken from the Chief Medical Officer of Health, Jalpaiguri for extension of time if required. Allowing the further time shall be at the total discretion of undersigned and his decision in this regard is to be treated as final.

5) ENCLOSURE

- a) Valid Trade License / Enlistment (F/Y 2021-2022)
- b) PAN card of the Bidder / Bidder Company.
- c) GST Registration Certificate.
- d) Professional Tax Certificate
- e) IT Return of Last year i.e. for the financial year 2020-2021.
- f) Demand Draft or Bankers Cheque of Rs. 6,000/- as Earnest money

Memo No. CMOH/Tender/156 /1(10)

Dated, Jalpaiguri 14/01/2022

Copy forwarded for information and wide circulation to:-

1. The OSD, Public Health, North Bengal
2. The District Magistrate, Jalpaiguri
3. The Dy. Chief Medical Officer of Health-I, Jalpaiguri
4. The Dy. Chief Medical Officer of Health-II, Jalpaiguri
5. The Dy. Chief Medical Officer of Health-III, Jalpaiguri
6. The District Maternal & Child Health Officer, Jalpaiguri
7. The Accounts Officer & Treasurer, DH & FWS, Jalpaiguri
8. The Administrative Officer, CMOH Office, Jalpaiguri
9. The District Accounts Manager, DPMU, Jalpaiguri
10. The DSM-NHM with a request to publish the matter in official website of CMOH.
11. The IT Cell, Swasthya Bhawan, Kolkata with the request to upload this notice in their website.
12. Notice Board of the undersigned office.

14/01/2022
Chief Medical Officer Of Health
Jalpaiguri